

**BELTON INDEPENDENT SCHOOL DISTRICT
INTRADISTRICT TRANSFER GUIDELINES
2024-2025**

1. It is the expectation that students will attend the campus that they are zoned to attend as determined by their home address.
2. Requests for transfers will be evaluated using the criteria established in Board Policy [FDB \(LOCAL\)](#). The following criteria shall be considered:
 - a. Program needs of the student and program availability of the campus;
 - b. Available space of the school to which the student requests a transfer;
 - c. Extraordinary family considerations;
 - d. UIL rules; and
 - e. A student's attendance and/or discipline history
3. All transfers must be submitted online at <https://www.bisd.net/transfer> and be approved by the Director of Student Services in accordance with the above Board Policy. Applications will open on February 12th and will close on March 8th, 2024, at 4pm.
4. Applications must be received by March 8, 2024, in order to be considered. Transfer requests for children of **ALL full-time BISD employees will need to be submitted during this time.**
5. Campus capacities are reviewed annually. Campuses that are at their capacity and will be closed to new transfers for the 2024-2025 school year are:
 - Chisholm Trail Elementary School
 - Leon Heights Elementary School
 - Sparta Elementary School
 - Lake Belton Middle School
 - North Belton Middle School
 - Lake Belton High School
6. District transportation shall not be provided for intradistrict transfer students.
7. The District reserves the right to revoke an intradistrict transfer request to a campus for the following reasons:
 - a. Violation of standards contained in the Student Code of Conduct or Student Handbook;
 - b. Unacceptable attendance;
 - c. Space unavailability;
 - d. Any district exigency that would require adjustments in campus enrollment;
 - e. False information was provided on the intradistrict transfer students; or
 - f. Other reasons that may be determined by the administration and as reflected in the transfer application/agreement.

